

Interior Design Advisory Committee Meeting Minutes

The meeting was called to order on November 3, 2011 at 4:00 p.m. by Leslie Baker.

Members present:

Dennis Termeer-Metro-Floors
Sandy Kaufman-Metro-Floors
Robert Turner-Aven's Furniture
Vicky Coates-Adjunct Faculty
Michelle Webb-Adjunct Faculty
Leslie Baker-Fulltime Faculty

An update was given on the Interior Design program status. All 10 Course Outline of Record (COR) have been approved by Academic Policies and Procedures committee. Some of the courses now have new numbers/names to better help the students understand the program progression, and some prerequisites have been added.

Perkins IV funding is in progress of being spent, and purchases will be completed by 12-5-11. Computer aided drafting software, Chief Architect, is the most recent purchase, and ITS is in the process of purchasing and installing 25 new computers for student use.

Discussion on industry standards and expectations from the Advisory Committee members; all members from outside stores felt the students in the program needed more experience on "selling" as that is what is expected from them when they are hired by a store. Mr. Turner recently hired 2 of our graduates and while he is satisfied with their knowledge he feels they have little understanding of finances, such as what items and materials cost.

Some of the suggestions were using role-playing to explore designer/client relationships and how to close or sell a job/product. There was also a continuation from the last meeting on the topic of job-shadowing as all present felt this would greatly benefit the student by giving them real situation experiences and contacts for future employment.

Mr. Turner, Mr. Termeer, and Ms. Kaufman asked if they could be present during final presentations of student color boards so they could get an idea of the students' ability to verbally explain their design ideas and sell the idea to the observers. This topic will be discussed at the 11-28-11 staff meeting and the members will be notified of the presentation schedule if all staff agree.

Next Advisory Committee meeting will be held Monday 5-10-12 at 4:00

Meeting adjourned at 5:10 p.m.

Minutes submitted by Leslie Baker